

Dated: July 1, 2021

**Report for Emergency Financial Aid Grants to Students under the
Coronavirus Response and Relief Supplemental Appropriations Act, 2021 (CRRSAA)
Section (a)(1) and (a)(4)**

1. Jones Technical Institute - Sunstate Academy acknowledges that it has signed and returned to the U.S. Department of Education (the “Department”) the Certification and Agreement and the assurance that the institution has used the applicable amount of funds designated under the CRRSAA (a)(1) and (a)(4) programs to provide Emergency Financial Aid Grants to students.

2. The total amount of funds that the institution will receive or has received from the Department pursuant to the institution’s Certification and Agreement for Emergency Financial Aid Grants to Students under the CRRSAA (a)(1) and (a)(4) programs is:

CRRSAA (a)(1) Jones Technical Institute - Sunstate Academy OPE ID
#02524000: \$407,389

3. The total amount of Emergency Financial Aid Grants distributed to students under the CRRSAA (a)(1) and (a)(4) programs as of June 30, 2021, is as follows:

CRRSAA (a)(1) Jones Technical Institute - Sunstate Academy OPE ID
#02524000: \$407,389

4. The estimated total number of students at the institution that are eligible to receive Emergency Financial Aid Grants to Students under the CRRSAA (a)(1) and (a)(4) programs:

Jones Technical Institute - Sunstate Academy OPE ID #02524000: 549 students.

5. The total number of students who have received an Emergency Financial Aid Grant to students under the CRRSAA (a)(1) and (a)(4) programs:

Jones Technical Institute - Sunstate Academy OPE ID #02524000: 549 students.

6. The method(s) used by the institution to determine which students receive Emergency Financial Aid Grants and how much they would receive under the CRRSAA (a)(1) and (a)(4) programs.

CRRSAA - Allocation of Financial Aid Grant Funds Formula

As announced by the Secretary, Jones Technical Institute - Sunstate Academy is to receive \$407,389 under CRRSAA (the “CRRSAA Student Grant Fund”) for the purposes of making emergency financial aid grants to its students. Just as COVID-19 does not discriminate on the basis of socioeconomic status, the institution recognizes that a wide array of individuals and industries have been adversely impacted by COVID-19. Jones Technical Institute - Sunstate Academy recognizes that our students’ lives have been severely disrupted by coronavirus. Many are facing financial challenges and struggling to make ends meet.

Students enrolled at Jones Technical Institute – Sunstate Academy on the applicable award date may be eligible to receive a financial aid grant. The amount of each student’s grant award will be based on the following formula, which is intended to prioritize the distribution of student grants to those students who demonstrate exceptional need:

Grants shall be determined based on a Share system. Each eligible student shall be allocated a number of Shares based on the following factors:

Evaluation Factor	Shares
Tier 1 – Students with an Expected Family Contribution (EFC) equal to 0, <u>AND</u> Students with an EFC greater than 0 but less than 5712 and whose application for Demonstrated Hardship has been approved	4 Shares
Tier 2 – Students with an EFC greater than 0 but less than 5712, <u>AND</u> Students with an EFC greater than 5711 and whose application for Demonstrated Hardship has been approved	3 Shares
All other students	2 Shares

The institution will use information from the student’s most recent Institutional Student Information Record (ISIR) on file to determine the EFC.

Students who did not previously file a Free Application for Federal Student Aid (FAFSA) may choose to file a FAFSA for purposes of the grant award calculations to be made pursuant to this plan. The successful completion of the FAFSA will generate an ISIR for the student, and the Academy will use the information from that ISIR for purposes of making grant allocations under this plan. In order for a student’s ISIR to be considered for grant allocation purposes it must be received no later than the applicable grant award date so that the Academy may timely allocate grant award funds to students.

The institution recognizes that student financial records previously submitted to the school are dated and may not reflect a student’s current circumstances. All students, regardless of their EFC, may submit evidence of Demonstrated Hardship by utilizing a form provided by the

school. Jones Technical Institute – Sunstate Academy will review the form and supporting documentation provided by the student. The determination of whether a student has made a sufficient showing of Demonstrated Hardship will be in the Academy’s sole discretion, and Jones Technical Institute – Sunstate Academy’s determination is final.

Any student seeking consideration for a grant award due to Demonstrated Hardship must submit the Demonstrated Hardship form and supporting documentation. In order to be considered for a grant award a student’s Demonstrated Hardship form must be received no later than the applicable grant award date. Students who do not submit the Demonstrated Hardship form and supporting documentation by the applicable grant award date will not be considered for a grant allocation due to Demonstrated Hardship.

Jones Technical Institute – Sunstate Academy will contact students about the financial aid grant awards to be made in accordance with this plan. This initial email notice will include a brief description of Jones Technical Institute – Sunstate Academy’s plan for the allocation and awarding of emergency student grants, including information about how students may apply for grant award consideration due to Demonstrated Hardship.

CRRSAA Student Grant Funds shall be awarded to students actively enrolled in one of the Academy’s approved Title IV programs on April 30, 2021. The Director of Compliance and Financial Aid Director will oversee the awarding and eligible student census.

On or about May 1, 2021, the Academy will prepare a roster of eligible actively enrolled students on April 30, 2021 and determine the number of Shares for each eligible student per the schedule described above. The Academy will determine the value for 1 Share by dividing (i) the CRRSAA Student Grant Fund by (ii) the cumulative number of Shares allocated to all eligible students. Each eligible student’s grant award amount will then be determined by multiplying (a) the calculated value of 1 Share by (b) the number of Shares determined for that student. Each student grant recipient will receive a grant notification.

7. Instructions, directions, or guidance provided by the institution to students concerning the Emergency Financial Aid Grants.

CRSSAA Information Email & Demonstrated Hardship Form

Subject: Student Emergency Relief Grant

Dear Student,

The Coronavirus Response and Relief Supplemental Appropriations Act, 2021 (CRRSAA) provides emergency assistance for students who are in need of financial support for expenses related to the disruption of campus operations due to the coronavirus pandemic. Under CRRSAA, Sunstate Academy (the “Academy”) has received grant funding from the U.S. Department of Education for the purpose of making emergency financial aid grants to its students.

Every student enrolled in one of the Academy’s approved Title IV programs on April 30, 2021 may be eligible to receive a financial aid grant from the grant funds. Please note that in accordance with Federal law the Academy is unable to award grants to DACA, undocumented, and international students. The amount of each student’s grant award is based on a formula that considers the student’s expected family contribution. This formula is intended to prioritize the distribution of student grants to those students who demonstrate exceptional need.

The Academy will use information on record from your Free Application for Federal Student Aid (FAFSA) to allocate financial aid awards to students. If you did not previously file a FAFSA and wish to have the information reported on the FAFSA considered as part of your grant award allocation, then you should file a FAFSA as soon as possible. The Academy will begin the process of allocating grant awards to students on May 1, 2021. Any information from your FAFSA reported to the Academy after April 30, 2021 will not be considered in the grant allocation process. In order for the Academy to receive your FAFSA information by this date, we encourage you to file a FAFSA as soon as possible but no later than April 19, 2021. Please see the Financial Aid Administrator if you have any questions or would like additional information about filing a FAFSA.

As part of the Academy’s student grant allocation formula, students who have recently experienced demonstrated hardship may be allocated an additional share of grant funds.

Demonstrated hardship may include:

- Loss of Employment
- Reduction of Income
- Divorce/Separation
- Unusual Medical/Dental Expenses
- Death of Parent or Spouse

If you believe that you have experienced a demonstrated hardship since the beginning of the COVID-19 pandemic, we encourage you to submit the attached Demonstrated Hardship Form

and supporting documentation. The Academy will review your request and inform you of whether your circumstances have been determined to meet the criteria of demonstrated hardship. *Any student seeking consideration for an additional grant award due to Demonstrated Hardship must submit the Demonstrated Hardship form and supporting documentation on or before April 30, 2021.* Students who do not submit the applicable form and supporting documentation by April 30, 2021 will not be considered for an additional grant allocation due to Demonstrated Hardship.

The Academy will soon provide students with grant award notices. In the meantime, please do not hesitate to contact the Financial Aid Administrator if you have any questions regarding the Academy's plan for the allocation and distribution of these emergency student financial aid grants.

Very truly yours,

Lori Stowers, Director of Compliance

Student Emergency Financial Aid Grants

Demonstrated Hardship Form

Student Name: _____

Current Mailing _____

Address: _____

Cell Phone Number: _____

Email Address: _____

Date: _____

The Coronavirus Response and Relief Supplemental Appropriations Act, 2021 (CRRSAA) provides emergency assistance for students who are in need of financial support for expenses related to the disruption of campus operations due to the coronavirus pandemic. Under CRRSAA, the Sunstate Academy (the “Academy”) has received grant funding from the U.S. Department of Education for the purpose of making emergency financial aid grants to its students.

As part of the Academy’s student grant allocation formula, students who have recently experienced demonstrated hardship will be allocated an additional share of grant funds. **Any student seeking consideration for an additional grant award due to Demonstrated Hardship must submit the Demonstrated Hardship form and supporting documentation on or before April 30, 2021.** Students who do not submit the applicable form and supporting documentation by April 30, 2021 will not be considered for an additional grant allocation due to Demonstrated Hardship.

Please indicate the special circumstances of demonstrated hardship that you wish for the Academy to consider in its allocation of emergency financial aid grants to students (choose all that apply):

- Loss of Employment
- Reduction of Income
- Divorce/Separation
- Unusual Medical/Dental Expenses
- Death of Parent or Spouse

Circumstances that are NOT considered as extenuating include, but are not limited to:

- Standard living expenses (e.g., utilities, credit card payments, etc.)
- Mortgage payments
- Car payments
- Credit card or other personal debts
- Vacation expenses
- All other discretionary expenses

Any request for special consideration of demonstrated hardship must include a detailed written explanation from the student and supporting documentation. Any Demonstrated Hardship Forms submitted without either a detailed written description or supporting documentation will not be considered.

Unusual Medical/Dental Expenses	<p>Medical and/or dental expenses for 2020 or 2021 that were paid out-of-pocket (i.e. not what insurance covered) for you, your spouse (if applicable) and/or your parent(s)/sibling(s), if dependent.</p> <p>Documentation Needed:</p> <ul style="list-style-type: none"> • Copies of canceled checks for out-of-pocket payments and/or receipts of payments • A copy of your FSA or HSA account showing payments and/or a copy of your medical account listing payments and dates
Death of Parent or Spouse	Copy of the death certificate or a published newspaper obituary with date of death

This form will not be considered unless all of the required documentation is attached.

My signature certifies that the information provided for this request and all accompanying documentation is true and correct to the best of my knowledge.

Student

Signature: _____ **Date:** _____

DO NOT WRITE BELOW THIS LINE

FOR OFFICE USE ONLY

Academy Final Action: Approved: _____ Denied: _____

Signature of Academy Official _____ Date _____

Student Emergency Financial Aid Grants - Grant Notification & Attestation Statement

STUDENT NAME:

STUDENT ID:

GRANT AWARD AMOUNT:

I accept the grant award provided to me from funding made available to Jones Technical Institute – Sunstate Academy under the Coronavirus Response and Relief Supplemental Appropriations Act, 2021 (CRRSA).

I certify the following:

- All information provided in this Attestation Statement is true and correct to the best of my knowledge.
- I have experienced additional expenses due to the disruption caused by coronavirus.
- I understand that any money awarded from this grant is to be used for any component of my cost of attendance or for emergency costs that arise due to coronavirus, such as tuition, food, housing, health care (including mental health care), or childcare.

I understand that I have the option, but that I am not required, to apply some or all of the Grant Award Amount toward my outstanding balance due to the Academy. Whether I choose to apply some or all of my Grant Award Amount toward my outstanding balance due to the Academy will not change my Grant Award Amount.

Student Signature

Date

Transmittal Letter to Students re Emergency Financial Aid Grant Award

May 3, 2021

Student Name:

Re: Student Emergency Relief Grant

Dear Student,

The Coronavirus Response and Relief Supplemental Appropriations Act, 2021 (CRRSAA) provides emergency assistance for students who are in need of financial support for expenses related to the disruption of campus operations due to the coronavirus pandemic. Under CRRSAA, Jones Technical Institute – Sunstate Academy has received grant funding from the U.S. Department of Education for the purpose of making emergency financial aid grants to its students.

Enclosed please find an emergency financial aid grant check in the amount of \$_____. This is a grant, which means that this amount does not need to be repaid. Your acceptance of this grant award is conditioned upon your agreement to use the funds for the purposes allowed under CRRSAA and as agreed upon by you in the attestation statement provided to the Academy. In particular, you understand that the money awarded from this grant is to be used for any component of your cost of attendance or for emergency costs that arise due to coronavirus, such as tuition, food, housing, health care (including mental health care), or childcare.

We hope that you and your family and friends are safe and healthy. Please do not hesitate to contact us if you have any questions.

Very truly yours,

Lori Stowers, Director of Compliance
Sunstate Academy